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- 2. Fill our Personal Cover letter request form (Click Here).
- 3. We will dispatch your Schengen visa cover letter within 5 hours.

Your personal cover letter/ travel itinerary is one of the most important documents because it is the first document that the embassy or consulate checks before deciding if you need to be granted your visa or not.

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## Personal cover letter for the application of Switzerland visa

## **Consulate General of Switzerland**

P.O Box 50235 Falomo Ikoyi, Lagos Nigeria

23rd March 2018

## Joseph Amuta ALLI

MD, J&J Travels International Agency Pvt. Ltd. 7/9 Olasheu St Alimosho, Lagos, Nigeria

Ph: +2347061840089

Dear Sir/Madam,

I would like to travel to Switzerland between 29/03/2018 to 11/04/2018 as a tourist . As a Nigerian, I need Switzerland Schengen visa for doing the same. This cover letter/ travel itinerary would explain in details of my trip and make a case for the issuance of my visa.

Below is the break through itinerary for my trip and what I intend to pursue.

- 29/03/2018 Land in Zurich Airport, Switzerland and take a train to Pratteln. Check-in at my hotel "Courtyard Basel".
- **31/03/2018** Travel to Zurich via train to see rhine falls, Grossmünster church, Swiss National Museum and Lindenhof square.
- **02/04/2018** travel to cobblestoned streets, botanical garden and access to the River Aare and the Bear Park in Bern, Switzerland.
- 06/04/2018 Travel to Zermatt to see Matterhorn and experience the Cable cars station in the Alps.
- 10/04/2018 Travel back to Zurich Airport to catch my flight back to Nigeria.
- 11/04/2018 Return back to Nigeria.

I am the bearer of all my travel expenses . I am making my own flight and hotel bookings. I have attached copies of my documents along with this covering letter as per the requirements posted for Schengen visa on Switzerland Consulate website

Please find enclosed the following documents to support my visa application attached below this cover letter in the order mentioned:

- 1. Fully completed & duly signed Schengen visa tourist application
- 2. Two photographs as per Schengen visa specifications.
- 3. Original & copy of my passport
- 4. Copy of Flight itinerary from Nigeria to Switzerland obtained from travel agent. Original will be obtained when needed.
- 5. Copies of proofs of accommodation for the entire duration of stay.
- Copy of EU 0 deductible Insurance as per Schengen visa specifications covering minimum EUR 45,000 for medical as well as repatriation of remains
- 7. Evidence of employment such as salary, company registration or job offer letter
- 8. Tax proofs, bank statements
- 9. Marriage certificate to prove civil status

I trust you will find that everything is in order. If you need to contact me, for further clarification or additional details on my application .

I look forward to hearing from you.

Sincerely,

**Joseph Amuta ALLI** 

Ph: +23470618400xx

**Email: joseph@gmail.com**